



Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction

2020 Grand Avenue, Suite 500

Laramie, WY 82070

Phone 307-721-1900

Fax 307-721-1901

Website www.k12.wy.us

MEMORANDUM NO. 2010-133

TO: School District Superintendents
Title III Directors
Principals
English Language Learner Teachers

FROM: Cassandra Celaya, ELL Content and Assessment Specialist
Standards and Assessment Division

DATE: August 6, 2010

SUBJECT: Spring 2011 ACCESS for ELLs® Administration

IMPORTANT DATES

ACCESS for ELLs® is Wyoming's statewide assessment instrument for the mandated annual assessment of English language proficiency. All identified English language learners in Wyoming participate in the assessment. This assessment provides information about the English language proficiency level of English language learners (ELLs) in the skill areas of Listening, Speaking, Reading, and Writing. This correspondence is being sent to inform you of the important dates for the spring 2011 ACCESS for ELLs® administration.

Task	Start Date	End Date
Test Ordering	12/01/10	12/17/10
Pre-ID Ordering	12/01/10	12/17/10
Districts Receive Test Materials		01/31/11
Additional Materials Order Deadline	03/15/11	
Test Window	02/07/11	03/29/11
Districts Pack Completed Materials	03/29/11	04/01/11
Districts Ship Completed Materials	04/01/11	
All Materials Received at MetriTech	04/05/11	
Reports Received by Districts	06/03/11	

School District Superintendents
Title III Directors
Principals
English Language Learner Teachers
Memorandum No. 2010-133
August 6, 2010
Page 2

Please share these important dates with building principals and teachers who may need this information. If you have questions, please contact Cassandra Celaya at 307-721-1924 or ccelay@educ.state.wy.us

CC:al